



**RENAISSANCE<sup>®</sup>**  
**DUBAI HOTEL**

**SEARCH RECRUITMENT FAIR, March 4 - 8, 2009**

**VISA APPLICATION**

To: Event Management  
Renaissance Dubai Hotel, P.O. Box 8668, Dubai, UAE  
Attn.: Ms. Sheena Randhawa  
Tel : +971 4 608 8871  
Fax : +971 4 262 2463  
Email : [sheena.randhawa@renaissancehotels.com](mailto:sheena.randhawa@renaissancehotels.com)

From: \_\_\_\_\_ Fax No: \_\_\_\_\_  
E-Mail: \_\_\_\_\_ Phone No.: \_\_\_\_\_  
First Name: \_\_\_\_\_ Family Name: \_\_\_\_\_  
Fathers Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Place of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_  
Passport No: \_\_\_\_\_ Date of Expiry: \_\_\_\_\_  
Tel No: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Check-In Date: \_\_\_\_\_ Flight Nr. / Time: \_\_\_\_\_  
Check-out Date: \_\_\_\_\_ Flight Nr. / Time: \_\_\_\_\_  
Credit Card #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Visa cost AED 500.00 net inclusive of 10% municipality fee and Medical Insurance per visa. Non refundable charged at the time of application.

- It would be preferable & easier to process if all necessary documentation can be emailed to [sheena.randhawa@renaissancehotels.com](mailto:sheena.randhawa@renaissancehotels.com)
- Processing period: 5 working days from date of application provided all necessary documents received are clear.

For all Guest Visa Applications the Dubai Naturalization & Residency Department (DNRD) requires a colored passport copy in addition to a scanned photograph of the applicant in order to process. Please email scanned colored copies of the first 3 pages of the passport and the credit card copies (back & front) along with a letter signed by the credit card holder authorizing the Renaissance Dubai Hotel to charge the visa application fees to the credit card. Any visa application without the colored passport copy and a photograph will not be processed by the Hotel as the visa submission will not be accepted by the Dubai Naturalization & Residency Department (DNRD). This new rule is effective as of 20<sup>th</sup> August, 07.

The signatory of this form accepts and agrees that the visa charges will be debited to the above credit card. Visa charges are applicable at the time of application regardless of the visa approval or rejection.

- \* The fee is to be paid at the time of application; unless guaranteed by the company
- \* The fee is to be paid if the visa is issued, delayed, rejected and returned due to duplication
- \* The fee is charged if one visa is applied by two sponsors
- \* The penalty of AED 6300.00 per person is charged for any overstay-above 14 days.
- \* Visas will be issued only for entry & exit through Dubai international airport. Entry through any other emirate is not permitted.
- \* All sponsored guests must stay at the renaissance Dubai hotel for the entire duration of their stay in the UAE.
- \* Visa approval is subject to Dubai immigration rules and regulation. The hotel takes No responsibility for delay or rejection of the visa application.
- \* Kindly note that immigration is closed & does not process visas on Fridays and Saturdays.

SIGNATURE: \_\_\_\_\_